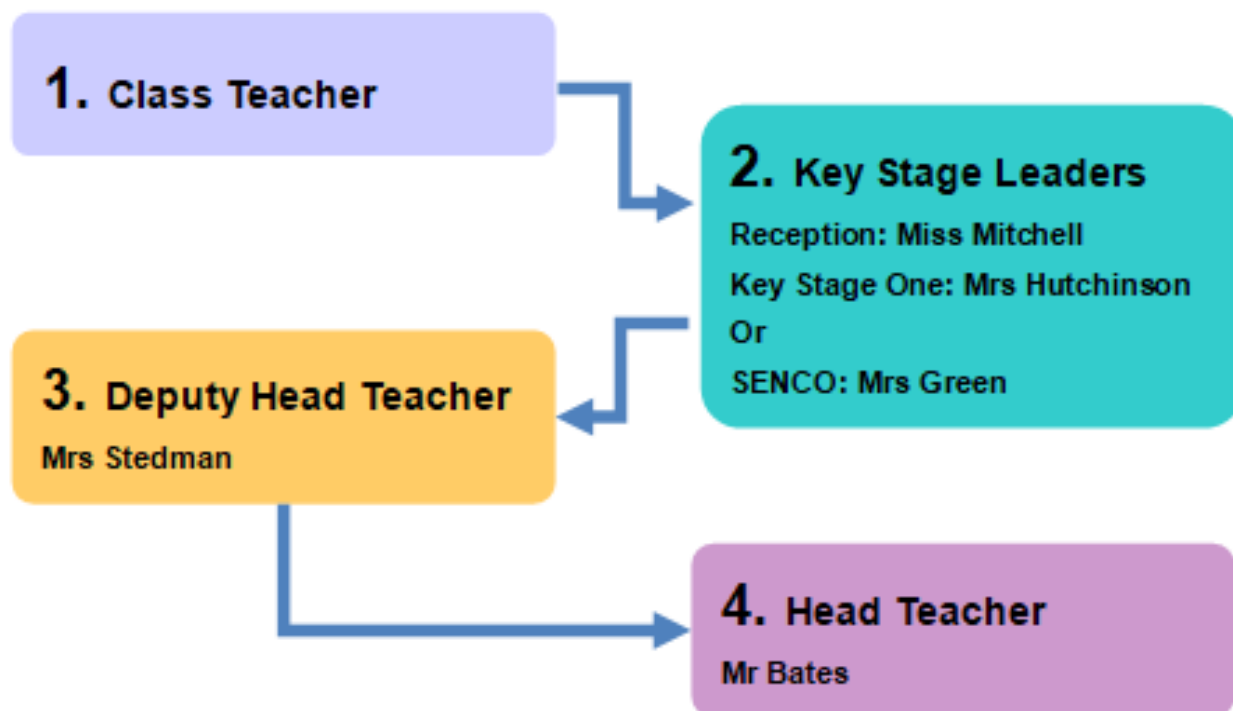


School Contacts

Communication Pathway for Parents



Safeguarding Concerns

Speak to one of the school's Designated Safeguarding Leads

Designated Safeguarding Lead: Mrs Stedman

Deputy Designated Safeguarding Leads:

Mr Bates & Mrs Green dsl@hassocksis.com



Kamilya Stedman
DSL / Deputy Head



Adrian Bates-Holland
DDSL / Head Teacher



Alison Green
DDSL / SENCO

If you'd like to feedback concerns or would like advice or support then please follow this pathway.

All admin issues, such as ordering school meals, medical issues, ParentMail, Tapestry or PurpleMash login issues, updates to collection arrangements or contact details, volunteering queries, copies of letters, library book queries or attendance updates are dealt with by our school office team.

Our class teachers are responsible for **all** children in their class, including those with additional needs and therefore they should always be the first point of contact if you have a concern or query. Class teachers can be approached at the start or end of the school day, or contacted through the school office at office@hassocksis.com or phone 01273 842549.

Please be aware that class teachers are teaching and may not be able to respond straight away. If you send an email via the school office, you can expect to receive a reply within 48 working hours. Email inboxes are not monitored outside of the school office hours, weekends or school holidays.

This pathway will continue to be followed if concerns are not resolved or if either party feels that it needs to be escalated.

We do recognise that there are some concerns / incidents that are of a more serious nature that may be dealt with by Key Stage Leaders, the school's Deputy Headteacher, or in the most serious circumstances the Headteacher. It is most likely, even in these circumstances that the class teacher will be involved.